



Please complete and return to:
Junior League of South Brevard, Inc.
Attn: Festival of Trees
1515 Elizabeth St., Suite B • Melbourne, FL 32901
321-676-5798 • FAX: 321-676-0047 • Email: fot@jlsb.net

25th Annual Festival of Trees Rudolph's Review Entertainment Area Entertainer Agreement

Contact Name: _____

Performing Group Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Brief description of performance: _____

Number of Performers _____

Preferred date: Saturday, November 21 (Times available between 10:30 a.m. – 3 p.m.)

Sunday, November 22 (Times available between 12:30 p.m. – 4 p.m.)

Preferred time: _____ (leave blank if any times listed above would work)

Electrical outlet yes _____ no _____

Special requests: _____

Please note we may not be able to fulfill all requests.

The undersigned agrees to volunteer to perform at the 25th Annual Festival of Trees on Saturday, November 21 and/or Sunday, November 22, 2009, at the King Center for the Performing Arts in Melbourne, FL. Thank you for your interest in participating at the 25th Annual Festival of Trees. We look forward to your participation and performance. We will contact you upon receipt of this form to confirm the details and provide additional instructions.

Release: The undersigned releases and forever discharges, and hold harmless the Junior League of South Brevard, Inc., the Association of Junior Leagues International, Inc., the Maxwell C. King Center for the Performing Arts, and Brevard Community College from any and all manner of actions, suits, damages or claims whatsoever arising from any loss or damage to the property of the undersigned **and/or the performing group while said property is located at the Maxwell C. King Center, or** in possession or supervision of the Festival of Trees.

Signature: _____ Date: _____

As: _____



25th Annual Festival of Trees Rudolph's Review Entertainment Area Entertainer Rules & Guidelines

- ❖ The length of the each performance will be limited to 30 minutes or less. Your group may perform more than once if scheduling permits. Your group should be ready 15 minutes before their scheduled performance and may begin setting up 15 minutes before their scheduled time. Should your group require additional time to set up, permission and planning must be coordinated with the Entertainment Coordinator in advance to be sure that there will not be interference with other performers.
- ❖ You will be performing in an outdoor, covered, roped-off staging area on a walkway at ground level. You will need to provide all of your own audio equipment.
- ❖ Promotional materials may be handed out 5 minutes prior to or 5 minutes after your group's performance. Your group may not sell anything at the Festival of Trees in conjunction with your performance.
- ❖ If your group wishes to sell items or tickets to other performances etc., you will need to reserve a space in our Merry Marketplace. Please contact the Merry Marketplace chair at merrymarketplace@jlsb.net for a participation packet that includes Merry Marketplace guidelines and fees.
- ❖ Each performer in the group will be admitted free of charge through the entertainer entrance and is welcome to enjoy the event after their performance. Each performer will also be allowed 1 complimentary admission ticket that may be used by a parent or guest. Additional parents or guests are asked to purchase admission tickets upon arrival at the ticket window. Individual ticket prices are: \$9 for adults; \$7 seniors; \$5 children ages 3 – 12; free for children age 2 and under.
- ❖ Parents or guests must enter the event through the main entrance of the King Center. Parents or guests will not be permitted to use the entertainer entrance.
- ❖ A complete listing of performer names and the name of their guest must be submitted to the Entertainment Coordinator two weeks prior to Festival of Trees in order coordinate the proper amount of entrance tickets prior to performance. Please send the list to rudolphsreview@jlsb.net. Complimentary tickets will be available at Will Call at the King Center ticketing booth at the main entrance to the King Center.
- ❖ Performance groups containing children age 17 or younger must have an adult representative present with the group at all times.
- ❖ No practices or rehearsals may be conducted at the King Center prior to your scheduled performance.
- ❖ It is the sole responsibility of the group to have a current liability insurance policy that provides insurance for the November 21 and 22, 2009 Festival of Trees, listing JLSB, the King Center for the Performing Arts, and Brevard Community College as additional insured. If the group does not carry insurance or is unable to purchase coverage, representatives must sign the *JLSB Hold Harmless, Indemnify & Release in Full Agreement*. This must be submitted by check-in time or the performance will be cancelled.

**Please direct all questions to Kathy Along at 321-288-1164 or rudolphsreview@jlsb.net.
Please do not contact the King Center directly.**

The Junior League of South Brevard, Inc. is an organization of women committed to promoting voluntarism, developing the potential of women and improving the community through the effective action and leadership of trained volunteers. The purpose of the Junior League is exclusively educational and charitable.