



**JUNIOR LEAGUE OF
SOUTH BREVARD, INC.**

Women building better communities®

25th Annual Festival of Trees Food Vendor Participation Form

Contact Name: _____

Organization: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Fax: _____ E-mail: _____

Description of food and/or beverage items to be sold: _____

Electrical Power (voltage) required: _____

Entry fee per booth is \$300.00. Booth will be reserved upon receipt of full payment. Please submit application and payment on or before October 31, 2009.

- Check enclosed (Make payable to Junior League of South Brevard, Inc. or JLSB)
 Credit Card (VISA or MasterCard only) Card Number: _____ Exp: _____

Release: The undersigned releases, forever discharges, and hold harmless the Junior League of South Brevard, Inc., the Association of Junior Leagues International, Inc., the Maxwell C. King Center for the Performing Arts, and Brevard Community College from any and all manner of actions, suits, damages or claims whatsoever arising from any loss or damage to the property of the undersigned while in possession or supervision of the Festival of Trees.

Signature: _____ Date: _____

Please complete and return to:

**Junior League of South Brevard, Inc. • Attn: Festival of Trees Merry Marketplace
1515 Elizabeth St., Suite B • Melbourne, FL 32901 • FAX: 321-676-0047 • Email: finance@jlsb.net**

25th Annual Festival of Trees

Food Vendor Rules & Regulations

- ❖ Booths are available on a first-come, first-served basis. If we are unable to accept your application, you will be notified immediately and your application fee will be returned to you. JLSB reserves the absolute right to accept or reject any food vendor application for any reason.
- ❖ **Set-up will begin Saturday, November 21, at 7:30 a.m. All food vendors should be set up for business no later than 9:30 a.m. on Saturday, November 21.**
- ❖ Each food vendor is expected to staff and manage their booth the for the entirety of public hours:
 - **Saturday, November 21, 10:00 a.m. - 4:00 p.m.**
 - **Sunday, November 22, 11:00 a.m. - 5:00 p.m.**
- ❖ Food vendors are responsible for their own tables, chairs, and displays.
- ❖ Electrical power is limited and will be provided first-come, first-served once payment is received.
- ❖ Pipe and drape available upon request.
- ❖ Food vendors are responsible for all fiscal management of their booth sales.
- ❖ Food vendors that have products that can be ingested are required to have an up-to-date Agricultural Food Certificate on hand and a copy must be sent with the application.
- ❖ You will be required to make any adjustments to your display space when requested to do so.
- ❖ No children are to be left unattended.
- ❖ Food vendors are responsible for cleaning up area used before leaving Sunday evening.
- ❖ Any food vendor violating any of these rules and regulations will be asked to leave without refund of entry fee.
- ❖ You will be able to unload and load in the round driveway in front of the King Center, but afterwards you will be required to remove your vehicle from the driveway over to public parking. Parking is free.
- ❖ No refunds will be issued due to bad weather or acts of nature.
- ❖ **EACH FOOD VENDOR IS RESPONSIBLE FOR COLLECTING FLORIDA'S 6% SALES TAX.**